

Castle Community Meeting

DATE: Tuesday, 15 March 2016

TIME: 6:00 pm

PLACE: Meeting Room G.01
City Hall
115 Charles Street
Leicester, LE1 1FZ

YOUR community. YOUR voice.

Your Ward Councillors are:

**Councillor Patrick Kitterick
Councillor Deborah Sangster
Councillor Lynn Senior**

Conduct Guidance

The behaviour of people at ward community meetings is important to the success of the meeting. Everyone attending today's meeting is kindly asked to comply with the following arrangements:

- Respect the views of others
- Keep to the Agenda
- One person speaks at a time
- Keep disruption to the minimum (mobile phones on silent) and no side discussions

If anyone does not comply with the guidance, they may be warned that they may be asked to leave the meeting.

Making Meetings Accessible to All

Access – Meetings are held in a variety of community venues. We will only hold meetings in venues where there is suitable access for wheelchairs. If you have any concerns about accessing a venue by wheelchair, please contact the Democratic Support Officer on the number given below. If you feel you may not be able to hear what's being discussed at a meeting please contact the Democratic Support Officer on the number below.

Braille / Audio tape / Translation

If you require this please contact the Democratic Support Officer (production times will depend upon equipment/facility availability).

Filming and Recording the Meeting - The Council is committed to transparency and supports efforts to record and share reports of proceedings of public meetings through a variety of means, including social media. In accordance with government regulations and the Council's policy, persons and press attending any meeting of the Council open to the public (except Licensing Sub Committees and where the public have been formally excluded) are allowed to record and/or report all or part of that meeting. Details of the Council's policy are available at www.leicester.gov.uk or from Democratic Support.

If you intend to film or make an audio recording of a meeting you are asked to notify the relevant Democratic Support Officer in advance of the meeting to ensure that participants can be notified in advance and consideration given to practicalities such as allocating appropriate space in the public gallery etc.

The aim of the Regulations and of the Council's policy is to encourage public interest and engagement so in recording or reporting on proceedings members of the public are asked:

- ✓ to respect the right of others to view and hear debates without interruption;
- ✓ to ensure that the sound on any device is fully muted and intrusive lighting avoided;
- ✓ where filming, to only focus on those people actively participating in the meeting;
- ✓ where filming, to (via the Chair of the meeting) ensure that those present are aware that they may be filmed and respect any requests to not be filmed.

1. INTRODUCTIONS

The Chair will introduce those present and make any necessary announcements.

The Chair and any other Councillors who are present will make any declarations as required by the Councillors' Code of Conduct.

2. APOLOGIES FOR ABSENCE

3. ACTION LOG

Appendix A

The Action Log of the meeting held on 24 November 2015 is attached for information and discussion.

4. UPDATES ARISING FROM THE ACTION LOG

To receive updates on any items discussed at the previous meeting.

5. GUIDE TO UNIVERSAL CREDIT

To provide a basic guide on the implications of Universal Credit.

6. CULTURAL QUARTER - ST GEORGES CHURCHYARD

To receive an update in respect of the St George's Churchyard development within the Cultural Quarter.

7. POLICE UPDATE

To receive an update from the Police on their recent activities in the Ward and particularly the city centre.

8. CITY WARDEN UPDATE

To receive an update from the City Warden on environmental and enforcement activities in the Ward and particularly the city centre.

9. COMMUNITY MEETING BUDGET

Councillors are reminded that they will need to declare any interest they may have in budget applications.

- a) An update will be given on the Ward Community budget together with details of applications submitted for consideration by Councillors.
- b) Feedback will be provided from previous recipients of Ward Community grant funding in respect of their events and activities.

10. ANY OTHER BUSINESS

Help us to make improvements!

Please help us to improve Community Meetings by filling in an **Evaluation sheet** to let us know what you thought of the meeting. Thank you.

For further information, please contact

Angela Martin

Community Engagement Officer
Phone Number: 0116 454 6571
Email : angela.martin@leicester.gov.uk

or

Jason Tyler

Democratic Support Officer
Phone Number: 0116 454 6359
Email : jason.tyler@leicester.gov.uk

www.leicester.gov.uk/communitymeetings